

**COLLEGE OF BUSINESS & TECHNOLOGY**  
**UNDERGRADUATE SCHOLARSHIP APPLICATION FORM**

*Joe B. Hinton/Jim Mann – 2008*

This application must be submitted to the Office of the Dean, College of Business & Technology, by 5:00 p.m., Friday, **March 7, 2008**. A current copy of your transcript must be submitted with this form. Attach a separate sheet of paper if more space is needed in any area. Please make this application as current and complete as possible since all information provided will be considered for awarding the scholarships. An undergraduate student is one who has not been awarded an undergraduate degree at any University. **All applicants must provide the following information.**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SSN or CWID \_\_\_\_\_

Telephone: \_\_\_\_\_

e-mail: \_\_\_\_\_

GPA \_\_\_\_\_ GMAT \_\_\_\_\_ Classification: Junior \_\_\_\_\_ Senior \_\_\_\_\_ MBA \_\_\_\_\_

Major \_\_\_\_\_

Courses in progress this semester: \_\_\_\_\_

Memberships in organizations and offices held (list with the most recent first):

Scholarships Awarded (include date and amount): \_\_\_\_\_

Other extracurricular activities: \_\_\_\_\_

Current employment and hours per week: \_\_\_\_\_

Work experience: \_\_\_\_\_

Scholarships awarded will be paid in cash to the extent allowed. However, financial aid requirements may require that a scholarship be used to reduce the balance due on any outstanding loan(s). Please indicate below if you give the Scholarship Office permission to apply your scholarship toward your student loan(s) if you are not eligible to receive cash. If you are not eligible to receive cash and do not sign this form, you will NOT be awarded the scholarship

\_\_\_\_\_ Yes    \_\_\_\_\_ No.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

All scholarships will be awarded at the College of Business and Technology Banquet. All applicants are encouraged to attend. It is tentatively scheduled for:

**APRIL 23, 2008**

**COLLEGE OF BUSINESS & TECHNOLOGY**  
**GENERAL GUIDELINES FOR SCHOLARSHIPS**

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1. Scholarships will be awarded each spring at the CBT Honors and Awards Banquet.
2. Recipients must be CBT majors of accounting, etc., with junior, senior, or graduate status. Specific guidelines for each particular scholarship will be followed if they are given.
3. To permit sufficient time for thorough evaluation, candidates should apply for scholarships at least one month prior to the award date.
4. Documentation required of applicants will be specified for each separate scholarship in the scholarship application.
5. The most important criteria for evaluating candidates are GPA and degree of involvement in non-classroom CBT activities. Other factors may be considered at the discretion of the awards committee or if they are specified by the requirements of a particular scholarship.
6. A CBT scholarship committee will be established to evaluate candidates for each scholarship. The committee will have one member from each department of the College. The chairman will be appointed by the Dean.
7. The general rule will be to offer a few large scholarships instead of several small scholarships. The purpose of this is to generate maximum interest among potential applicants and to make the award of substantial benefit to the recipient.
8. Scholarship funds will be paid out by check to the recipient after the twelfth class day (4th day for summer term) each semester. The recipient should contact the chairperson of the scholarship committee at the beginning of the term in which the scholarship is to be used to initiate the scholarship disbursement request.
9. An awards board for each scholarship will be displayed prominently in the College. The name of each recipient will be displayed on the appropriate board.
10. Recipients must be enrolled on at least a half-time basis.
11. Scholarships will be paid in any semester of the recipients choosing within one year following the semester of the award.